

Miss Catherine Nutting  
Clerk of Plaistow and Ifold Parish  
Council  
*[redacted for publication]*

If calling please ask for: Emma Bishop  
*[redacted for publication]*  
*[redacted for publication]*

Our ref: NHB26/21

Your ref:

23<sup>rd</sup> September 2021

Dear Catherine,

## **New Homes Bonus (Parish Allocations) 2021/22 – Plaistow and Ifold Parish Council**

A special meeting of the Grants and Concessions Panel was held on Wednesday 15<sup>th</sup> September 2021 to consider a number of applications made to the New Homes Bonus (Parish Allocations), including the application from Plaistow and Ifold Parish Council in respect of further contribution to the bus shelters project.

I am pleased to confirm that the Panel were supportive of your bid and up to £2,158 will be available to Plaistow and Ifold Parish Council.

The awards are made subject to a number of standard conditions. Please find enclosed two copies of a proposed Agreement which have been signed on behalf of Chichester District Council. I would be grateful if you would sign both copies on behalf of Plaistow and Ifold Parish Council, accepting the terms of the Agreement, and return one signed copy. It is important that the whole Parish Council is aware of the terms of the Agreement, particularly the restricted use of the monies and the requirement to seek the Grants and Concessions Panel's authorisation for changes to the project. Accordingly I would also be grateful if you can provide the relevant extract from the Parish Council minutes where the conditions are accepted and understood by the Council.

We wish you success in the delivery of your project and look forward to hearing from you in due course. If you have any questions, please contact myself or Emma Bishop (details above).

Yours sincerely

**David Hyland**  
**Community Engagement Manager**  
Enclosed: Agreement (2 copies)